

Dismas House of Indiana

Mailing: P.O. Box 4571, South Bend, IN 46634

Site Address: 521 S. St. Joseph St., South Bend, IN 46601

Telephone (574) 233-8522 Fax (574) 246-9538 Email: dismas@dismasin.org

Website: <https://dismashouseofindiana.org>

Community/ Student Volunteer Application or Court Community Service Form

Mr. __ Mrs. __ Ms. __ Other (Specify) _____

Check Volunteer Status: ___ Community Volunteer ___ College Student Volunteer ___ Community Service

Name: _____

Phone#: _____ Cell # _____ E-Mail: _____

Address: _____
Street
City
State
Zip

List 3 References:

NAME	ADDRESS	PHONE	RELATIONSHIP

Work Experience _____

Volunteer Experience _____

Skills/Hobbies _____

List Days/Times Available to Volunteer _____
 Areas of Interest:

- | | | |
|--|---|--|
| ___ Legal services
___ Program development
___ Resource development
___ Publicity/Marketing
___ Volunteer Recruitment
___ Community Outreach
___ Student Recruitment
___ Newsletter/Brochure Editor
___ Clerical help/Data entry | ___ Tutoring: GED/Computer
___ Cooking
___ Grant writing
___ Fundraising events
___ Gardening/Landscaping
___ Transportation assistance
___ Jewelry or Craft Making
___ Dismas Designs Sales Team
___ Website/Social Media Skills | ___ Home repairs/renovations:
• Electrical skills
• Plumbing skills
• Painting/dry wall
___ Support Groups
___ Plan Fun Activities
Other _____

_____ |
|--|---|--|

Student's: University/College _____ Major _____

Advisor's Name _____ Phone# _____

Court Services- Offense _____ Program or Judge _____

Dismas House Agreement Form

For Volunteers/Interns/Work Study/Service Learning Students

I. EXPECTATIONS OF A VOLUNTEER/ INTERN/WORK STUDY STUDENT

- Be supportive of the mission, goals, rules and programs of Dismas House.
- Perform assignments to the best of your abilities.
- Be dependable, on time, cooperative, and accountable.
- Notify staff of any problems or concerns, this includes sexual advances or harassment.
- Offer suggestions or ideas to improve services.
- Follow and respect confidentiality rules.
- Serve as a positive role model.

II. RESPONSIBILITIES OF A VOLUNTEER INTERN/WORK STUDY STUDENT

- Be open and honest and to share thoughts and feelings with the staff.
- Keep the identity and information about all residents in strict confidence.
- Report any concerns you have about safety for yourself or resident(s).
- Do not share your home address and/or phone number to resident(s).
- Emphasize to residents that you can be contacted, if necessary, only through the staff of Dismas.
- Socialize with resident(s) only at Dismas House, events or functions. Socializing with residents unauthorized by Dismas Staff is cause for immediate dismissal.
- Dating or having an intimate relationship with a Dismas resident is immediate grounds for termination.
- Do not accept money and/or gifts from resident(s).
- Notify the staff as soon as possible if you are unable to fulfill your commitment.
- Dress appropriately.

III. Any volunteer/intern/work study student, who reports to Dismas House under the influence of drugs or alcohol, becomes involved in an inappropriate relationship with a Dismas resident, or divulges confidential information will be immediately terminated. In the case of an intern/work study student the school and advisory will also be notified.

I have read, discussed and understand the volunteer rules of Dismas House. I agree to honor these rules.

Name (Print) _____ Phone # _____

Signature _____ Date _____

Address _____

Signature of Staff Member _____ Date _____

Staff Title _____